

Course 2: New Management and Leadership 5 days, ERASMUS+ KA1 Training Course in Athens

1. 23rd to 27th of January 2023 and
2. 1st to 5th of May 2023

Minimum participants number 7 & maximum 15

FEES:440€

Course Overview

Research and daily practice have shown that organization effectiveness depend on many factors. One of the four factors (plan, organize, lead, control) is leadership. Leadership is the process with which directed and coordinated the human resources work activities. Is necessary the leader have the ability/skills to motivate employees, direct activities, select the most effective communication channels, resolve conflicts among staff member and above them, support innovation, organization liaison with all involved people and entities. His/her roles are many: managerial, interpersonal, informational and decisional, where required extremely important skills as, conceptual, interpersonal, technical, politician. Finally, must be referred that, many disciplines in humanities and social sciences affect management in general and in particularly leadership practices. It consists of a synthesis of economic, anthropology, philosophy, political, psychology, sociology sciences.

Course Methodology

The course is structured in 5 thematic modules and 32 topics. Each module incorporates current theories of Human resources/leadership, practices, questionnaires and workshops.

Module 1: Introduction: New public management, Organizational behavior, transactional & transformational leadership.

- What role do attitudes,
- What do managers need to know about
- How do we watch personalities and jobs?
- Do personality attitudes differ across culture?
- What Is Organizational Culture?
- What is perception and what are influences?

Module 2: Understanding Groups and managing teamwork

- What is a **group**
- Work groups-work teams
- What are the stages of group development,
- Does group size effect group behavior,
- Are cohesion groups more effective,
- What makes a **team** effective.
- How do managers judge employees?
- How do managers deals with negative behavior in the workplace

Module 3: Leaders-leadership

- How participative should a leader be?
- How do learners help followers?
- Three contemporary views from leadership
- What issues do today's leaders face?
- Management diversity: do men and women lead differently?
- Trust development/case application: what makes a good leader.

Module 4: Communication and interpersonal skills

- How managers communicate effectively?
- How communication process work?
- Nonverbal cues/how do affect communication
- What barriers keep communication from being effective communication?
- How managers overcome communication barriers?
- Networked communication skills/capacities
- What interpersonal skills managers' needs?
- Coaching techniques...

Module 5: Contemporary control issues

- Challenges that managers face in controlling the workplace
- Active learning skills/feedback/empowerment/conflict management/negotiation skills
- **Decision makers and ethical issues/agency spirituality: Discuss** what it means to be socially responsible and what factors influence that decision, **Explain** how organizations can go up, **Discuss** the factors that lead to ethical and unethical behavior, **Describe** management's role in encouraging ethical behavior, **Discuss** current social responsibility and ethics issues
- Understanding yourself/workshop

Learning outcomes

The participants will improve:

- their ability to plan, organize, implement, prioritize, and control work affairs,
- their interpersonal skills learning to hear, discuss, negotiate, resolve conflicts, to use network communication skills,
- their personal and professional profile, revising and developing key competences and attitudes (leadership/coaching and mentoring, conflict management, effective communication, and collaboration).

Also, they will understand:

- how to manage teamwork and Group development,
- to judge employees and
- how to deal with negative behavior in the workplace.

In general,

- they will meet and interact with colleagues from different countries, engage in cross-cultural learning experience, exchange ideas and good practices, gaining useful theoretical, practical, and social knowledge.
- Build a professional network for future international cooperation, promoting mobility and partnerships,
- Improve foreign language skills, revising and broadening a professional vocabulary.

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If the weather conditions allow, the first seminar could hold nearby to Thessaloniki, in a seaside area.

Registration mail: sip@society-in-progress.eu

EPALE PLATFORM: <https://ec.europa.eu/epale/en/partner-search/requests/new-management-and-leadership>